

Part-Time Montessori School Teacher

The teachers at *Morning Star Montessori School* are guides who help direct student activities academically, spiritually, emotionally, and physically in a prepared Montessori environment that challenges each child to reach their fullest potential in accordance with Dr. Maria Montessori's philosophy and method of education.

The teacher performs her/his services under the direction and supervision of the Director of Education and the Board of Directors.

Qualifications:

Ideally, a teacher has completed an early childhood Montessori teacher certification program, or is willing to pursue her/his certification, and holds a four year college degree. Good interpersonal skills are a must. The teacher will work one on one with the students, have daily contact with the parents and work closely with other staff members. A positive and open attitude is essential.

Teacher must be able to comfortably apply or learn a variety of technologies and apps, such as Zoom, Kaymbu, YouTube, and other online learning platforms. Due to current COVID-19 crisis, we are looking for someone who can be flexible and creative in their approach to the possibility of assist in teaching Montessori-style in an at-home/virtual setting, which may include activities such as preparing works for children to take home, and holding virtual meetings with small groups of students.

Job Responsibilities:

- Plan and implement the early childhood Montessori curriculum as directed. Plan for and, if necessary, implement this curriculum in a virtual manner. Work with individual and small groups of children. Supervise the children's use of materials as directed. Keep records to track children's progress
- Responsible for preparation, cleanliness and maintenance of the classroom environment, materials and equipment; ensures that all materials are in good repair and all sets complete. Develops and makes materials when needed.

- Facilitate a respectful environment for children by advocating conflict resolution and Grace and Courtesy lessons. Use positive language in all interactions.
- Ensure respectful and open lines of communication with parents. Be available to parents through written communication, setting up conferences, and educating parents in Montessori philosophy.
- Participates in record-keeping, staff meetings, board meetings, assessment of children, parent education nights, and parent-teacher conferences as requested.
- Help to assess prospective children when they visit the school.
- Comply with all continuing training and education requirements. Plans objectives for own professional growth
- Document children's activities during class and upload to Kaymbu app or other social media apps
- Supporting other teacher and students regarding continuous compliance with all aspects of the school's Reopening Plan (COVID-19)

Additional Details

COVID: Morning Star Montessori has a comprehensive Re-opening Plan (available on our website) to address COVID-19 safety issues. There are 2 teachers and 12 students this year. Students and teachers are required to wear masks.

General: This is a part-time (20-25 hours) position. The school generally follows the Troy City School District Schedule. School hours are from 8:55 - 11:50. Teachers arrive early and stay late for preparation and classroom cleaning and organization.

To apply, send cover letter and resume to:
learn@morningstarmontessorischool.org